



Thanks for your interest in planting trees in your neighborhood! Here's key information on how the Tree Fund works. Be sure to start organizing early, and get your neighbors involved in helping with the project. Tree quantities are limited, so submit your application soon!

Questions? Call Thomas Whittemore at 733-9586 or John Eskelin at 684-0359 at the Department of Neighborhoods. For questions on City tree planting requirements or tree varieties, call the City Arborist's Office at 684-7649 or email Seattle.Trees@Seattle.gov. To get the application online or get more information on tree planting projects, check out the Department of Neighborhood's website at www.seattle.gov/neighborhoods/nmf/treefund.htm

Tree Fund 2006

Application for Residential Street Trees

Things To Know

Application Deadline: Friday, August 11, 2006

Send 3 copies of the completed applications to: Tree Fund, Department of Neighborhoods, 700 5th Ave Suite 1700, PO Box 94649, Seattle WA 98124-4649. Keep original for your records.

Who can apply?

Groups of five households or more on a street. Individual applications are not eligible.

How many trees can you get?

Groups can request a minimum of 10 and a maximum of 40 trees per project. Up to three different species per application are allowed.

What will you accomplish with the Tree Fund Project? Plant trees to beautify your street and sustain the environment. Get to know your neighbors and make a lasting investment in your neighborhood.

SAVE THE DATE

Saturday

October 14, 2006

Location To Be Announced

Training session on how to plant and care for your trees.

Two people from each neighborhood group must attend.

Applications will be approved on a first-come, first-served basis. Pick your tree preferences from the attached list of trees on page 5. Trees will be delivered to your neighborhood on a scheduled day in October or November.



City of Seattle
Department of Neighborhoods
Neighborhood Matching Fund



Tree Fund 2006 Application

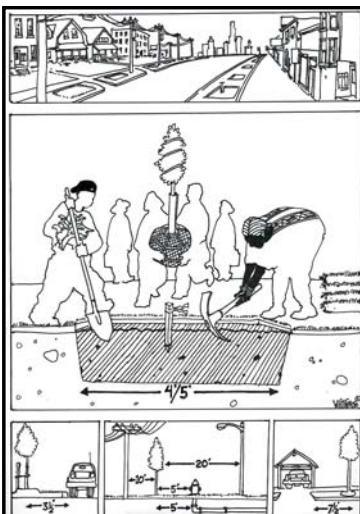
Things To Do

Where can you plant your trees?

On planting strips with
sidewalks and curbs, not in
your private yards.

The planting strip **MUST**
be at least 5 ft wide for
most selections and
8 ft. wide for a large tree.

Trees must be planted 5 ft.
from underground utility lines,
10ft. from power poles,
20 ft. from street lights or
other trees, and 30 ft. from a
corner curb.



1. Talk to your neighbors.

Distribute flyers or make phone calls to find out how many people want to plant trees. Neighborhood volunteers are responsible for gathering tools and supplies, planting the trees, watering and maintaining the trees. This contribution is your required community "match" to the project.

2. Meet with your neighbors to select your tree preferences.

You can request up to 3 different species per application. A good way to pick trees is to consider overhead wires and what existing trees or vegetation is already on your street. Preferences cannot be guaranteed. Please be sure neighbors understand they may not get their preferred tree types. (Remember that this tree planting opportunity is not a removal/replacement program for trees already in planting strips.)

3. Identify any underground utilities that may impact the location of your trees.

- Call the utility locator service at 800 424 5555.
- Indicate all addresses participating in your project.
- Indicate that you have a "pre-planning locate request," and that you will not be digging right away, but need the locates marked by August 11.

A representative from each utility will come out to mark the locations of their buried lines near your site. For the utility color code and more information about underground utilities, click here <http://www.callbeforeyoudig.com>

4. Fill out the application:

- Include the street map drawing and signatures of neighbors requesting trees for their planting strips.
- If a neighbor is not the property owner, please attach a document from the property owner giving permission to plant trees.
- Clearly fill out the total number of each variety of trees requested.

5. Once your application has been submitted, and utilities identified, the City Arborist will inspect your site based on your map.

Your planting location and tree preferences must be approved by the Arborist. The Arborist will notify the coordinator of any changes to your request. You will receive an award letter from the Department of Neighborhoods by September 11th.

6. Trees will be delivered to your site on a scheduled day in October/November.

Meanwhile, get ready for planting day! Organize your project by reminding neighbors, planning for refreshments, collecting tools and mulch, and notifying your local paper. Make it a neighborhood event.

7. Submit your final report by Friday, Dec. 8.

Send us photos of your project in action. Tell us what worked and what could be improved. DON staff will drop by to check on your new trees during the fall after your planting events.



Tree Fund 2006 Application

Submit three complete copies of the application (pages 3-5 and the sign-up sheet). Keep original, for your records.



1. _____
Application Group (e.g., Trees on Melrose; Re-tree 21st Street)

2. _____
Project Contact Person

_____ Address Zip Code

_____ Day Evening Email

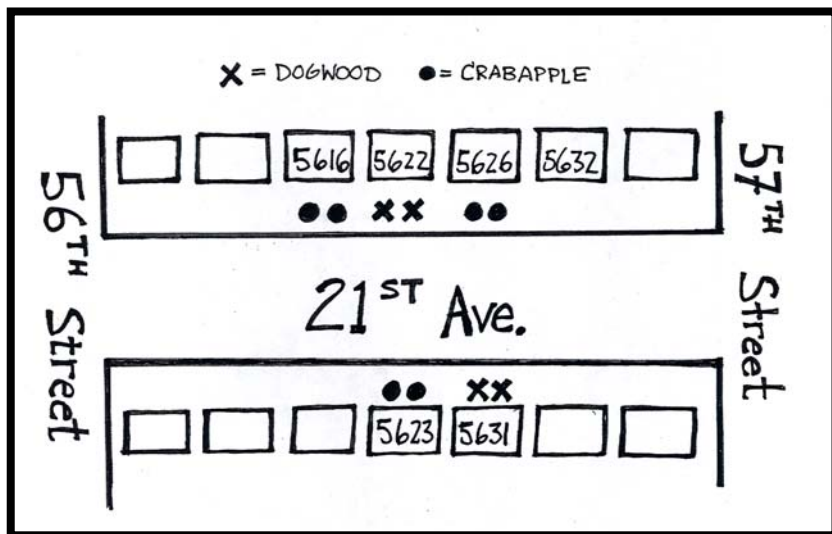
3. _____
Neighborhood (e.g., Ravenna, Admiral, Beacon Hill)

4. _____
Project Location: (Hundred block and street names: e.g., 5600 & 5700 blocks of 21st Avenue)

5. _____
Requested Delivery Site. (e.g., southwest corner of 21st Avenue West and 56th Street).
Please identify a planting strip location within the neighborhood for tree delivery. Provide specific instructions if necessary. The site should be large enough to accommodate the quantity of trees you are requesting. Deliveries will be scheduled so that trees can be planted on the weekend.

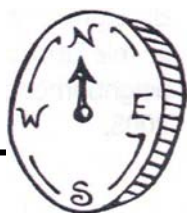
6. By signing this application, the group pledges to organize and implement the tree planting project described in this application. Further, the group agrees to submit a final project report including information on neighborhood match, volunteer hours, a description of how the project went, and planting day photos by Dec.8, 2005.

Group Chairperson



(Example at left)

In the space below, please sketch your proposed planting sites. Indicate street name and hundred block designations (e.g. 5600 block of 21st Ave.). Mark desired tree planting sites and designate tree type.



Your street sketch

